



SURREY POLICE BOARD

ADMINISTRATOR

Regular Meeting Agenda

Venue: Virtual
Date: January 19, 2024
Time: 12:00 PM

ITEM	PRESENTER
A. CALL TO ORDER	Mike Serr
The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.	
B. ADOPTIONS	
1. Adoption of the Agenda – January 19, 2024	Mike Serr
2. Adoption of Minutes – November 30, 2023	Mike Serr
C. PRESENTATIONS/DELEGATIONS	
1. Presentations	
a. Recruiting – 30 X 30 Initiative (Presentation)	Chief Lipinski
2. No Delegation Requests	
D. REPORTS	
CHIEF CONSTABLE REPORTS	
1. Public Recording Devices: Body Worn Cameras Report 2024-R001 - For Information (Presentation)	Chief Lipinski
2. Transition Updates -Verbal - For Information	Chief Lipinski
3. Financial Update - Year to Date Expenditures – November 30, 2023 Report 2024-R002 – For Information (Presentation)	Chief Lipinski
E. INFORMATION	
No information.	

F. CORRESPONDENCE

No correspondence.

G. NEW BUSINESS

No new business.

H. NEXT MEETING

The next meeting of the Surrey Police Board will be held on March 5, 2024.

Mike Serr

I. MOTION TO HOLD A MEETING IN A CLOSED SESSION

Mike Serr

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

(2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:

- (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

J. ADJOURNMENT

Mike Serr



SURREY POLICE BOARD

Regular Meeting Minutes

Venue: Virtual
Date: November 30, 2023
Time: 2:15 PM

Present:
Mike Serr

Regrets:

Staff Present:
Norm Lipinski, Chief Constable
Jennifer Hyland, Deputy Chief
Mike LeSage, Deputy Chief
Todd Matsumoto, Deputy Chief
Melissa Granum, Executive Director
Marion Chow, Executive Assistant
Nathan Wong, Senior Manager, Finance

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

A. CALL TO ORDER

The November 30, 2023 Regular Board meeting was called to order at 2:15 PM.

Mike Serr, appointed by the Province provided opening remarks and advised on his role as the Administrator for the Surrey Police Board.

The Administrator advised that the proposed Surrey Police Service 2024 budget was approved by the Board and will be submitted to the City of Surrey for approval.

B. ADOPTIONS

1. Adoption of the Agenda – November 30, 2023

The agenda for the November 30, 2023 Regular board meeting was approved.

2. Adoption of Minutes – October 25, 2023

The minutes of the October 25, 2023 Regular board meeting were reviewed by the Board and will be filed with the Province.

C. DELEGATIONS

1. No Delegations.
2. No Delegation Requests.

D. REPORTS

EXECUTIVE DIRECTOR REPORT

- 1. Administrative Procedures**
Report 2023-R012 - For Decision

The Surrey Police Board received the report and approved the recommendation.

CHIEF CONSTABLE REPORTS

- 1. Chief Updates – Verbal - For Information**

The Surrey Police Board received the verbal update from the Chief Constable.

- 2. Hiring, Diversity and Deployment Update**
Report 2023-R013 – For Information

The Surrey Police Board received the report for information.

- 3. Community Engagement Update**
Report 2023-R014 – For Information
(Presentation)

The Surrey Police Board received the report and presentation for information.

- 4. Financial Update - Year to Date Expenditures – October 31, 2023**
Report 2023-R015 – For Information
(Presentation)

The Surrey Police Board received the report and presentation for information.

E. INFORMATION

No information.

F. CORRESPONDENCE

No correspondence.

G. NEW BUSINESS

No new business.

H. NEXT MEETING

The next meeting of the Surrey Police Board will be held on January 31, 2024 or at the call of the Administrator.

I. ADJOURNMENT

The Surrey Police Board meeting adjourned at 2:39 PM.

Certified correct:

Marion Chow, Executive Assistant

Mike Serr, Administrator



REGULAR

REPORT DATE: January 16, 2024
BOARD MEETING DATE: January 19, 2024
BOARD REPORT # 2024-R001

TO: Surrey Police Board Administrator
FROM: Chief Constable **FILE:** 60550-20-03
SUBJECT: Public Recording Devices: Use of Body Worn Cameras for Training and Research

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the "Board") receive this report for information.

BACKGROUND

In September of 2021, the BC Association of Chiefs of Police (BCACP) struck a Special Purpose Committee to evaluate the use of Body Worn Cameras (BWC). The committee identified best practices, provided guidance to ensure consistency in standard operating procedures, policies, and disclosure procedures across the province, and consulted with other agencies impacted by the introduction of BWC. (Appendix I)

BWC are currently being used by frontline police officers in Delta and Vancouver. For the past two years, the Delta Police Department (DPD) has been utilizing a phased approach to implement a wider BWC program. The program has evolved from selective deployment in criminal interdiction programs and civil disobedience events to utilization in frontline policing duties including traffic enforcement and patrol. Currently the DPD has 21 BWCs in operation and another 16 will be deployed in early 2024.

VPD launched its six-month BWC Pilot Project on January 4th, 2024. The VPD will train and equip 85 front-line officers with BWCs by January 31st, with pilot participants working in the downtown core, east Vancouver, and the Traffic Services Section. The report from the pilot project will guide the development and implementation of a broader BWC policy.

Other police agencies such as the Toronto Police Service and Calgary Police Service, are already using BWC broadly among front line patrol service. The RCMP expects to commence rolling out BWC and a Digital Evidence Management System (DEMS) to frontline members across the country in the fall of 2024.

Based on the experience of other police forces, police and the public in BC can expect to see:

- Reduction in the number of public complaints.
- Reduction in the time required to resolve public complaints.
- Increased usage of video evidence in court proceedings resulting in quicker resolutions.
- Increased public trust

DISCUSSION

The implementation of Body Worn Cameras (BWC) is highly desirable to Surrey residents. Community consultation conducted in July 2021 indicated strong public support of the premise that BWCs should be mandatory for SPS members. The public survey resulted in 90% of respondents ranking the use of BWCs as somewhat or very important.

Supported in part by the results of the SPS public survey, SPS has obtained a small number of Axon BWCs for research purposes.

SPS is in the initial stages of exploring a use case for BWCs as a tool within the larger ecosystem of public recording devices. Eventually, SPS will be exploring use cases for implementation of remote piloted aircraft systems and police vehicle cameras with automated licence plate recognition. This is not a pilot project for broad implementation at this time, however, SPS may wish to collaborate with the RCMP about opportunities to test BWCs with deployed SPS officers.

The purpose of this research is:

- (1) to understand the technology,
- (2) to test and understand the interface with the Axon Digital Evidence Management System (DEMS), and
- (3) for the SPS Operational Skills Unit to test the BWC in training environments to gain awareness of use and training requirements for future implementation.

A full use case report with recommendations will be provided to the Board at a future date.

CONCLUSION

The public rightfully demand more transparency and accountability from their police services. Body-worn cameras provide a first-person view of what a police officer encounters, often in highly dynamic and tense situations. Policing is a partnership between the public and the communities served and Body Worn Cameras are one tool by which we can increase accountability.

The above matters are provided for the Board's awareness and information.



Norm Lipinski, OOM, LLB, MBA
Chief Constable

MEDIA RELEASE

Vancouver, BC – January 11th, 2024 – FOR IMMEDIATE RELEASE

BC Association of Chiefs of Police Statement on the use of Body Worn Camera's

Recognizing British Columbians would benefit from a coordinated approach to the use of Body Worn Cameras (BWCs), the British Columbia Association of Chiefs of Police (BCACP) struck a Special Purpose Committee in 2021 to ensure consistency in procedures and alignment with BC Policing Standards across the province.

While all BC police agencies will introduce the cameras at varying times, the Delta Police Department and Vancouver Police Department have already done so.

“We understand that while many people support the use of body worn cameras, there are still concerns that have been expressed about how this technology will work,” says committee co-chair, RCMP Chief Superintendent Holly Turton. “This is why the BCACP recognized the need to collaborate, consult and to ensure that operational policing standards and policies were consistent across all police agencies in British Columbia.”

The committee's mandate is to identify best practices, ensure consistency in standard operating procedures, policies, and communications and to consult with other agencies whose work will be impacted by the introduction of BWCs, including the BC Prosecution Service, Independent Investigations Office of BC (IIO), the Office of the Police Complaint Commissioner (OPCC), and PRIME BC.

“While each agency will develop its own BWC policies, through the work of this committee, a standardized framework has been established to ensure consistency in implementation across the province. The policies will adhere to the BC Provincial Government's Provincial Policing Standard 4.2.1, which regulates the use of body-worn cameras by police in BC,” says Delta Deputy Chief Harj Sidhu who co-chairs the BCACP Special Purpose Committee.

The Delta Police Department piloted BWCs in stages beginning with the Violence Suppression Team and later expanding to the Traffic Section. Following further evaluation and community consultation, which indicated strong support for the BWC program, the Delta Police Department was the first department to expand the program to frontline patrol services in 2023.



**British Columbia Association of
CHIEFS OF POLICE**

“The BCACP values the trust and confidence of British Columbians. Our vision is to continuously enhance services in support of public safety through collaboration between all policing agencies in the province,” says BCACP President, Deputy Chief Fiona Wilson of the Vancouver Police Department.

Deputy Chief Fiona Wilson

President

BC Association of Chiefs of Police

For media inquiries, please contact:

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Executive Director

BC Association of Chiefs of Police

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About the BC Association of Chiefs of Police (BCACP)

The British Columbia Association of Chiefs of Police (BCACP) represents approximately 9,290 police officers in the province and was established to promote a high standard of ethics, integrity, honour, conduct; foster uniformity of police practices; encourage the development and implementation of efficient and effective practices in the prevention and detection of crime and effectively communicate problems and concerns to appropriate levels of authority.

BC ASSOCIATION OF CHIEFS OF POLICE

PO Box 48034 Victoria RPO

Uptown, BC V8Z 7H5



REGULAR

REPORT DATE: January 16, 2024
BOARD MEETING DATE: January 19, 2024
BOARD REPORT # 2024-R002

TO: Surrey Police Board Administrator

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Financial Update – Year-To-Date Expenditures (November 30, 2023)

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the “Board”) receive this report for information.

PURPOSE

This report summarizes 2023 year-to-date expenditures incurred up to November 30, 2023.

BACKGROUND

Based on our rate of expenditure up to the end of Q3 (September 30th), along with anticipated costs in Q4, the latest projection for total 2023 expenditures is presented below:

2023 Surrey Police Service Financial Projection

(as of September 30, 2023)

	Projected as of Sep.
SPS Operations	
Board Remunerations	\$ 93,771
Salaries and Benefits	64,437,473
Other Expenditures	5,145,336
Total SPS Operations	69,676,580
Capital Expenditures	5,760,097
TOTAL SPS EXPENDITURES	75,436,677

The City’s proposed five-year (2023 – 2027) operating budget for police services is summarized in the following table (in thousands):

SUMMARY	2023 BUDGET	2024 PLAN	2025 PLAN	2026 PLAN	2027 PLAN
City Police Support Service	\$115,989	\$ 27,407	\$ 30,176	\$ 32,204	\$ 34,341
RCMP Contract	165,225	186,235	197,986	209,237	220,365
Surrey Police Service	48,751	-	-	-	-
TOTAL	\$329,965	\$213,642	\$228,162	\$241,441	\$254,706

Discussions with the City on SPS's 2023 budget allocation have occurred after the Province's direction on the police transition. The City has indicated that the 2023 budget allocated to SPS remains at \$48.75M; however, it is acknowledged that the amount is based on a financial model to retain the RCMP and wind down SPS.

DISCUSSION

SPS Operations

As of November 30, 2023, year-to-date expenditures (operating and capital, not including the Police Transition Project expenditures) totalled \$65.95M (87.4% of projected), presented below:

Year-to-Date Expenditures Summary (Projected vs. Actual)

As of November 30, 2023

	2023 PROJECTED	YTD ACTUAL	% Spent	REMAINING AMOUNTS
<i>SPS Operations</i>				
Board Remunerations	93,771	80,918	86.3%	12,853
Salaries and Benefits	64,437,473	58,009,983	90.0%	6,427,490
Other Expenditures	5,145,336	3,529,311	68.6%	1,616,025
Total SPS Operations	\$ 69,676,580	\$ 61,620,212	88.4%	\$ 8,056,368
Capital Expenditures	\$ 5,760,097	\$ 4,334,079	75.2%	\$ 1,426,018
TOTAL SPS EXPENDITURES	\$ 75,436,677	\$ 65,954,291	87.4%	\$ 9,482,386

Year-to-date, SPS expended \$81K for board remuneration, \$58.01M for employee salaries and benefits, \$4.33M on capital expenditures, and \$3.53M on other operating expenditures. (Appendix I provides a breakdown of spending by Bureau.)

At the end of November, we had 384 active employees (336 sworn members, 37 regular/permanent civilians, and 11 temporary civilians). Of these employees, 21 were assigned to temporary positions in recruiting, security clearance, auxiliary/on-call staff for backfill, and various other roles as part of the policing transition and establishing SPS; their salaries and benefits are allocated to the One-time Policing Transition Project fund.

SPS Operations include salaries and benefits of \$58.01M for 363 employees (324 sworn members and 39 civilians) engaged in policing and day-to-day business operations.

Other operating expenditures of \$3.53M included \$298K for training courses and seminars; \$546K paid to JIBC for recruit training; \$320K of electronic communications-related expenses; \$240K of travel expenses (majority of which is training related); \$38K of memberships and professional dues; \$100K for lease and

rentals (vehicles and shooting range); \$296K for supplies and materials; \$20K for publications and reference materials; \$1.67M for outsourced services.

One-Time Policing Transition Project (City of Surrey budget)

For awareness, the City’s one-time policing transition project expenditures are reported below:

One-Time Policing Transition Fund Summary

As of November 30, 2023

	TOTAL FUND AVAILABLE	YTD ACTUAL EXPENSES	REMAINING FUND BALANCE
	2023	2023	2023
<i>Project Summary</i>			
One-Time Policing Transition**	\$ 24,383,185	\$ 7,286,390	\$ 17,096,795

*** Total fund available in 2023 includes \$19.383M carried forward from prior years.*

Appendix II presents the details of the policing transition project costs related to establishing SPS based on our last financial forecast (prepared on September 30, 2023). Year-to-date expenditures as of November 30, 2023, totalled \$7.29M of \$24.38M available.

CONCLUSION

Expenditures to date supporting SPS’s operations and the One-time Policing Transition Project have been trending low due to reduced activities as we waited for a decision/direction on the police transition.



Norm Lipinski, OOM, LLB, MBA
Chief Constable

- Appendix I Surrey Police Service Year-to-Date Expenditures – November 30, 2023 (Projected vs. Actual)
- Appendix II One-Time Policing Transition Fund as of November 30, 2023

Surrey Police Service
Year-to-Date Expenditures - November 30, 2023
(Projected vs. Actual)

	2023 PROJECTED	YTD ACTUAL	% Spent	REMAINING AMOUNTS
<i>Surrey Police Board</i>				
Board Remunerations	93,771	80,918	86.3%	12,853
Salaries and Benefits	328,238	294,627	89.8%	33,611
Other Expenditures	64,367	64,720	100.6%	(354)
Surrey Police Board	\$ 486,376	\$ 440,265	90.5%	\$ 46,111
<i>Office of the Chief Constable</i>				
Salaries and Benefits	2,931,322	2,580,429	88.0%	350,893
Other Expenditures	268,995	128,230	47.7%	140,765
Office of the Chief Constable	\$ 3,200,317	\$ 2,708,659	84.6%	\$ 491,658
<i>Community Policing Bureau</i>				
Salaries and Benefits	41,623,974	37,527,467	90.2%	4,096,507
Lower Mainland Integrated Teams	-	-	-	-
Other Expenditures	436,500	272,822	62.5%	163,678
Community Policing Bureau	\$ 42,060,474	\$ 37,800,289	89.9%	\$ 4,260,185
<i>Investigative Services Bureau</i>				
Salaries and Benefits	3,544,852	3,226,415	91.0%	318,437
Other Expenditures	196,484	41,714	21.2%	154,770
Investigative Services Bureau	\$ 3,741,336	\$ 3,268,129	87.4%	\$ 473,207
<i>Support Services Bureau</i>				
Salaries and Benefits	16,009,087	14,381,045	89.8%	1,628,042
Other Expenditures	4,178,990	3,021,825	72.3%	1,157,165
Support Services Bureau	\$ 20,188,077	\$ 17,402,870	86.2%	\$ 2,785,207
Total Operation Expenditures	\$ 69,676,580	\$ 61,620,212	88.4%	\$ 8,056,368
Capital Expenditures	\$ 5,760,097	\$ 4,334,079	75.2%	\$ 1,426,018
TOTAL SPS EXPENDITURES	\$ 75,436,677	\$ 65,954,291	87.4%	\$ 9,482,386

One-Time Policing Transition Fund

As of November 30, 2023

(Forecasted September 30, 2023)

	2020 - 2022 Expenditures	Nov YTD Expenditures	2023 Forecast	% Spent	2024 Forecast	2025 Forecast	Total Forecasted Transition Project Cost
Recruitment, Assessment, and Training	\$ 5,834,920	\$ 2,513,317	\$ 2,863,935	88%	\$ 3,252,539	\$ 1,607,975	\$ 13,559,369
Human Resources	1,587,861	530,338	567,811	93%	2,133,682	-	4,289,354
Communications and Marketing	918,518	171,925	184,900	93%	226,100	169,500	1,499,018
Financial Services	701,474	29,345	39,127	75%	295,218	-	1,035,819
Legal	1,067,615	257,079	264,761	97%	309,452	-	1,641,828
Strategy and Policy	782,059	-	-	-	-	-	782,059
Information Technology Systems and Capital	17,854,328	2,397,975	3,649,143	66%	10,967,759	-	32,471,230
Armory, Outfit and Other Equipment Capital	3,561,458	1,177,150	1,857,423	63%	-	-	5,418,881
Fleet Conversion, Capital, and Other Infrastructure	1,474,767	209,261	220,600	95%	753,004	-	2,448,371
Facilities Improvement and Outfitting	517,815	-	-	-	-	-	517,815
Total Expenditures:	\$ 34,300,815	\$ 7,286,390	\$ 9,647,700	76%	\$ 17,937,754	\$ 1,777,475	\$ 63,663,744
Prior Year Fund Carry Forward:	\$ -	\$ 19,383,185	\$ 19,383,185		\$ 14,735,485	\$ 1,797,731	\$ -
Budget Allocation:	53,684,000	5,000,000	5,000,000		5,000,000	-	63,684,000
Accumulated Fund Balance (Carry Forward):	\$ 19,383,185	\$ 17,096,795	\$ 14,735,485		\$ 1,797,731	\$ 20,256	\$ 20,256 *

* \$20,256 overall contingency/unallocated