



SURREY POLICE BOARD

Regular Meeting Agenda

Venue: City Hall Room 1E/B

Date: March 20, 2025

Time: 4:00 PM

	ITEM	PRESENTER
A.	CALL TO ORDER	Chair
	The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.	
B.	ADOPTIONS	
	1. Adoption of the Agenda – March 20, 2025	Chair
	2. Adoption of Minutes – February 6, 2025	Chair
	3. Adoption of Minutes – February 12, 2025	Chair
C.	PRESENTATIONS/DELEGATIONS	
	1. Presentations	
	a. SPS Crisis Intervention and Prevention Unit (Presentation)	Chief Lipinski Supt. Mangat
	2. No Delegation Requests	
D.	REPORTS	
	CHIEF CONSTABLE REPORTS	
Page 10	1. Service or Policy Complaint OPCC File No. 2024-26953 Report 2025-R007 – For Decision	Chief Lipinski Supt. Mangat
Page 12	2. Service or Policy Complaint OPCC File No. 2024-26954 Report 2025-R008 – For Decision	Chief Lipinski Supt. Mangat
Page 14	3. Service or Policy Complaint OPCC File No. 2025-00011 Report 2025-R009 – For Decision	Chief Lipinski
Page 19	4. District 3 Investigative Services Staffing Completion Report 2025-R010 – For Information	Chief Lipinski Supt. Procyk
Page 21	5. SPS Crisis Intervention and Prevention Unit Report 2025-R011 – For Information	Chief Lipinski Supt. Mangat
	6. Chief's Updates - Verbal	Chief Lipinski

E. INFORMATION

No information.

F. CORRESPONDENCE

Melissa Granum

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1. Letter from ADM Lewis - re: On-going Superintendence of the City of Surrey's Police Model Transition – Dated March 10, 2025

G. NEW BUSINESS

No new business.

H. PUBLIC Q & A

Chair

I. NEXT MEETING

Chair

The next meeting of the Surrey Police Board is April 10, 2025.

J. MOTION TO HOLD A MEETING IN A CLOSED SESSION

Chair

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

- (2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:

- (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

K. ADJOURNMENT

Chair



SURREY POLICE BOARD

Regular Meeting Minutes

Venue: Virtual Via Teams

Date: February 6, 2025

Time: 1:00 PM

Present:

Nerissa Allen
Sarbjit Bains
James Carwana
Harley Chappell
Bilal Cheema
Christine Mohr
Rob Stutt

Staff Present:

Melissa Granum, Executive Director
Marion Chow, Executive Assistant

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

It was agreed by the Directors that James Carwana would chair this February 6, 2025 meeting.

A. CALL TO ORDER

The February 6, 2025 Regular Board meeting was called to order at 1:02 PM.

B. ADOPTIONS

1. Adoption of the Agenda – February 6, 2025

It was

Moved by Harley Chappell
Seconded by Bilal Cheema

That the agenda of the Surrey Police Board meeting of February 6, 2025 be adopted.

Carried.

C. PRESENTATIONS/DELEGATIONS

1. No Delegations.
2. No Delegation Requests

D. REPORTS

EXECUTIVE DIRECTOR REPORTS

1. Chair and Vice Chair Election
Report 2025-R001 – For Decision

It was

Moved by Bilal Cheema
Seconded by Harley Chappell

That Director Chappell be selected as Chair and Director Carwana be selected as Vice Chair for the next Surrey Police Board meeting to be held on February 12, 2025.

Carried.

Director Stutt put his name forward for Chair and nominated Director Bains as Vice Chair, Director Bains declined the nomination.

2. Approval of 2025 Police Board Calendar
Report 2025-R002 – For Decision

The Surrey Police Board deferred this report for discussion at a future board meeting.

The Executive Director will gather feedback from the Board on the best suitable day for future meetings.

3. Media Requests

It was

Moved by Harley Chappell
Seconded by Bilal Cheema

That the Executive Director continue to be the media relations spokesperson for the Board.

Carried.

E. INFORMATION

No information.

F. CORRESPONDENCE

No correspondence.

G. SERVICE OR POLICY COMPLAINTS

No Service or Policy Complaints.

H. NEW BUSINESS

No new business.

I. ADJOURNMENT

It was

Moved by Nerissa Allen
Seconded by Harley Chappell

That the February 6, 2025 board meeting be adjourned.

Carried.

The Surrey Police Board February 6, 2025 meeting adjourned at 1:55 PM.

Certified correct:

Marion Chow, Executive Assistant

James Carwana, Chair



SURREY POLICE BOARD

Regular Meeting Minutes

Venue: SPS HQ Boardroom

Date: February 12, 2025

Time: 4:00 PM

Present:

Nerissa Allen
Sarbjit Bains
James Carwana
Harley Chappell
Bilal Cheema
Christine Mohr, Virtual
Sonia Parmar
Rob Stutt

Guests:**Regrets:****Staff Present:**

Chief Norm Lipinski
Deputy Chief Todd Matsumoto
Deputy City Michael Lesage
Deputy Chief Mike Procyk
Inspector Sukh Sidhu
Inspector Darin Shepperd
Melissa Granum, Executive Director
Marion Chow, Executive Assistant
Gayle Wlasiuk, Executive Services Mgr.
Inspector Jag Khosa, Executive Officer
Nathan Wong, Director, Finance

The Surrey Police Board recognizes that our work takes place on the ancestral, traditional, and unceded territories of the Coast Salish Peoples.

A. CALL TO ORDER

The February 12, 2025 Regular Board meeting was called to order at 4:00 PM.

B. ADOPTIONS

1. Adoption of the Agenda – February 12, 2025

It was

Moved by Rob Stutt
Seconded by Bilal Cheema

That the agenda of the Surrey Police Board meeting of February 12, 2025 be adopted.

Carried.

2. Adoption of Minutes – November 27, 2024

Note: These minutes were reviewed by the Surrey Police Board Administrator and approved to be adopted.

It was

Moved by James Carwana
Seconded by Bilal Cheema

That the minutes of the Surrey Police Board meeting of November 27, 2024 be adopted for recordkeeping purposes.

Carried.

C. PRESENTATIONS/DELEGATIONS

1. Presentation

a. District Model

Insp. S. Sidhu and Insp. Darin Shepherd - (Presentation)

The Surrey Police Board received the district model presentation and provided their questions and comments to staff.

Inspectors Sidhu and Shepherd left the meeting at 4:25 PM.

2. No Delegation Requests

D. REPORTS

CHIEF CONSTABLE REPORTS

1. SPS Hiring and Diversity Update

Report 2025-R003 – For Information

It was

Moved by Sonia Parmar

Seconded by James Carwana

That the Surrey Police Board receive the report for information.

Carried.

2. OPCC 2023/2024 Annual Report

Report 2025-R004 – For Information

It was

Moved by Bilal Cheema

Seconded by James Carwana

That the Surrey Police Board receive the report for information.

Carried.

3. 4th Quarter 2024 Crime Statistics

Report 2025-R005– For Information

It was

Moved by Harley Chappell

Seconded by James Carwana

That the Surrey Police Board receive the report for information.

Carried.

4. 2024 Surrey Illicit Drug Overdose Report
Report 2025-R006 – For Information

It was

Moved by Harley Chappell
Seconded by James Carwana

That the Surrey Police Board receive the report for information.

Carried.

5. Chief Constable's Updates - Verbal
For Information - (Presentation)

It was

Moved by Harley Chappell
Seconded by James Carwana

That the Surrey Police Board receive the presentation and verbal report for information.

Carried.

E. INFORMATION

1. BCAPB Conference 2025 – May 7, 8 and 9, 2025
2. BCAPB Notice of AGM – Call for Resolutions and Guidelines

The above received for information.

F. CORRESPONDENCE

1. Letter from ADM Lewis – re: Board Evaluations and Needs Assessments – 2025 – Dated December 24, 2024

Correspondence received and the Executive Director will address any concerns received from the Province.

G. SERVICE OR POLICY COMPLAINTS

1. OPCC File No. 2025-00011

- a. Letter to Complainant – Dated January 16, 2025
- b. Letter to Chief Constable – Dated January 16, 2025.

The Executive Director provided the Surrey Police Board of the procedure for the handling of service or policy complaints received.

H. NEW BUSINESS

No new business.

I. Public Q & A

No questions were received.

J. NEXT MEETING

The next meeting of the Surrey Police Board is to be determined.

K. MOTION TO HOLD A MEETING IN A CLOSED SESSION

It is in order for the Board to pass a motion to close the meeting to the public pursuant to Section 69 (2) (c), and (d) of the *Police Act*, which states:

(2) if it believes that any of the following matters will arise in a meeting or hearing held by it, a board or committee may order that the portion of the meeting during which the matter will arise be held in private:

- (c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter; and
- (d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

It was

Moved by Harley Chappell

Seconded by James Carwana

That the Surrey Police Board close the meeting to the public pursuant to Section 69 (2) (c) and (d) of the Police Act.

Carried.

I. ADJOURNMENT

It was

Moved by Harley Chappell

Seconded by James Carwana

That the February 12, 2025 board meeting be adjourned.

Carried.

The Surrey Police Board regular meeting adjourned at 5:09 PM.

Certified correct:

Marion Chow, Executive Assistant

Harley Chappell, Chair



REPORT DATE: March 5, 2025

REGULAR

BOARD MEETING DATE: March 20, 2025

BOARD REPORT # 2025-R007

TO: Surrey Police Board

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Service and Policy Complaint OPCC File No. 24-26953

RECOMMENDATION:

The Chief Constable recommends that the Surrey Police Board (the "Board"):

- A. Receive this report;
- B. Conclude the Service or Policy Complaint OPCC File No. 24-26953 with reason per s. 171 (2.1) (c) of the *Police Act*; and
- C. Advise the complainant and the OPCC of the Board's decision, once approved.

DISCUSSION

On November 9th, 2024, the Officer of the Police Complaint Commissioner (OPCC) received a Service or Policy Complaint related to a SPS Staff Sergeant's decision to move resources from District Two (Newton) to District One (Whalley/City Centre) on the evening of November 8th, 2024.

The complainant alleged this move created officer safety issues for District Two. Typically, the Police Board determines how to handle a Service or Policy complaint, however the OPCC received the complaint and requested a review of SPS process and procedures although SPS were not in command of frontline operations at the time.

BACKGROUND

According to SPS and RCMP Shift Reports for the evening/night of November 8th, 2024, ■ Frontline Constables including two members dedicated to missing person reports were on duty with ■ supervisors providing service to the City of Surrey. The RCMP has established ■ Constables as their guideline for minimum frontline members and met this minimum target on November 8th, 2024.

The RCMP had advised that staffing minimums are guideline only and allows movement between Districts as needed. It is common for police agencies to move resources from various areas of the city to support operational needs. According to ■ the numbers in District One were lower than usual and felt no attempt was made to reconcile resources to assist District One. According to ■

██████████, there were additional RCMP members in Districts Four and Five, and although they were above their typical District staffing resource levels, the RCMP did not move members from these Districts to mitigate their officer safety concerns in District Two.

As a result, ██████████ decided to move resources from District Two to District One to mitigate low resources in District One but continued to monitor District Two for priority calls for service. Around 0300 hours when the afternoon shift was leaving, ██████████ sent SPS members from Districts One and Three to assist District Two to ensure adequate resources through the remainder of the night.

With unrestricted minimum staffing requirements, Constables are typically moved around the districts to accommodate workload and operational needs. This is a necessary requirement to fulfill the needs of a city the size of Surrey as calls for service and demand for resources can be unpredictable.


It is important to note that District One receives the highest volume of calls for service and is an area where most violent crimes in the City of Surrey occur.

Since November 29th, 2024, SPS has been the police agency of jurisdiction and minimum staffing level of ██████████ Constables has been confirmed and agreed upon with the Surrey Police Union. The minimums are ██████████ in Districts One and Three and ██████████ Constables in Districts Two, Four, and Five, and call-out procedures are in place to ensure staffing levels are met for all frontline police services.

SPS operates a 24-hour Operational Command Center that provides the SPS Duty Officer with operational oversight on all police incidents and actions in the City of Surrey, further assisting their management and assessment of adequate and effective resourcing throughout the five Districts in Surrey. Additionally, Surrey Police deploys two-person vehicles to further enhance officer safety, these safeguards collectively serve to mitigate any potential future concerns regarding adequate manpower and risks to officer safety.

CONCLUSION:

██████████ acted on his assessment of existing workload needs and members available, although the RCMP disagreed with the decision, no information has been provided by Surrey RCMP or by the complainant supporting the notion that ██████████ actions compromised officer safety in District Two.

<p>BUREAU APPROVAL</p> <p>Community Policing Bureau</p>	<p>Deputy Chief Mike LeSage</p> 
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Norm Lipinski, OOM, LLB, MBA
Chief Constable



REPORT DATE: March 5, 2025

REGULAR

BOARD MEETING DATE: March 20, 2025

BOARD REPORT # 2025-R008

TO: Surrey Police Board

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Service and Policy Complaint OPCC File No. 24-26954

RECOMMENDATION:

The Chief Constable recommends that the Surrey Police Board (the "Board"):

- A. Receive this report;
- B. Conclude the Service or Policy Complaint OPCC File No. 24-26954 with reason per s. 171 (2.1) (c) of the *Police Act*; and
- C. Advise the complainant and the OPCC of the Board's decision, once approved.

DISCUSSION

On November 9th, 2024, the Officer of the Police Complaint Commissioner (OPCC) received a Service or Policy Complaint related to a SPS Staff Sergeant's decision to move resources from District Two (Newton) to District One (Whalley/City Centre) on the evening of November 8th, 2024.

The complainant alleged this move created officer safety issues for District Two. Typically, the Police Board determines how to handle a Service or Policy complaint, however the OPCC received the complaint and requested a review of SPS process and procedures although SPS were not in command of frontline operations at the time.

BACKGROUND

According to SPS and RCMP Shift Reports for the evening/night of November 8th, 2024, ■ Frontline Constables including two members dedicated to missing person reports were on duty with ■ supervisors providing service to the City of Surrey. The RCMP has established ■ Constables as their guideline for minimum frontline members and met this minimum target on November 8th, 2024.

The RCMP had advised that staffing minimums are guideline only and allows movement between Districts as needed. It is common for police agencies to move resources from various areas of the city to support operational needs. According to ■ the numbers in District One were lower

than usual and felt no attempt was made to reconcile resources to assist District One. According to [REDACTED], there were additional RCMP members in Districts Four and Five, and although they were above their typical District staffing resource levels, the RCMP did not move members from these Districts to mitigate their officer safety concerns in District Two.

As a result, [REDACTED] decided to move resources from District Two to District One to mitigate low resources in District One but continued to monitor District Two for priority calls for service. Around 0300 hours when the afternoon shift was leaving, [REDACTED] sent SPS members from Districts One and Three to assist District Two to ensure adequate resources through the remainder of the night.

With unrestricted minimum staffing requirements, Constables are typically moved around the districts to accommodate workload and operational needs. This is a necessary requirement to fulfill the needs of a city the size of Surrey as calls for service and demand for resources can be unpredictable.


It is important to note that District One receives the highest volume of calls for service and is an area where most violent crimes in the City of Surrey occur.

Since November 29th, 2024, SPS has been the police agency of jurisdiction and minimum staffing level of [REDACTED] Constables has been confirmed and agreed upon with the Surrey Police Union. The minimums are [REDACTED] in Districts One and Three and [REDACTED] Constables in Districts Two, Four, and Five, and call-out procedures are in place to ensure staffing levels are met for all frontline police services.

SPS operates a 24-hour Operational Command Center that provides the SPS Duty Officer with operational oversight on all police incidents and actions in the City of Surrey, further assisting their management and assessment of adequate and effective resourcing throughout the five Districts in Surrey. Additionally, Surrey Police deploys two-person vehicles to further enhance officer safety, these safeguards collectively serve to mitigate any potential future concerns regarding adequate manpower and risks to officer safety.

CONCLUSION:

[REDACTED] acted on his assessment of existing workload needs and members available, although the RCMP disagreed with the decision, no information has been provided by Surrey RCMP or by the complainant supporting the notion that [REDACTED] actions compromised officer safety in District Two.

<p>BUREAU APPROVAL</p> <p>Community Policing Bureau</p>	<p>Deputy Chief Mike LeSage</p> 
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Norm Lipinski, OOM, LLB, MBA
Chief Constable



REGULAR

REPORT DATE: March 5, 2025

BOARD MEETING DATE: March 20, 2025

BOARD REPORT # 2025-R009

TO: Surrey Police Board

FROM: Chief Constable

FILE: 60550-20-03

SUBJECT: Service or Policy Complaint OPCC File No. 2025-00011

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the "Board")

- A. Receive this report;
- B. Conclude the Service or Policy Complaint OPCC File No. 2025-00011 with reason per s. 171(2.1)(c) of the Police Act; and
- C. Advise the complainant and the OPCC of the Board's decision, once approved.

DISCUSSION

On January 16, 2025, the Board received Service or Policy Complaint from the Office of the Police Complaint Commissioner (OPCC) file No. 2025-00011. As a result, the Surrey Police Board requested a review of SPS policies related to motor vehicle collision scene management, with a view of trauma-informed practices related to victims and witnesses, and a review of police equipment in vehicles to maintain the dignity and privacy of victims who pass away on scene (Appendix I).

Under s. 171 of the Police Act the Board has the following options:

- (a) request a chief constable of that municipal police department to investigate and report on the complaint;
- (b) initiate a study concerning the complaint;
- (c) initiate an investigation into the complaint;
- (d) dismiss the complaint with reasons;
- (e) take any other course of action the board considers necessary to respond adequately to the complaint.

BACKGROUND

On December 25, 2024 at approximately 11:14 hours, [REDACTED] in a vehicle at 56th Avenue and 176th Street that went through a red light and struck a taxi [REDACTED]. As a result of the impact of the collision, the passenger sustained significant injuries, went into cardiac arrest, and upon the arrival of paramedics was pronounced deceased on the scene.

This collision was attended to by frontline RCMP members from the Surrey Provincial Operational Support Unit (SPOSU) and the SPOSU Criminal Collision Investigation Team (file SU2024-181644). Later, police officers from the Integrated Crash Analysis Reconstruction Service (ICARS) attended to map and document the scene. There were no SPS members that were assigned to or attended to this incident.

In [REDACTED] complaint to the OPCC, [REDACTED] in part states that a small 8'x4' tarp was placed over the deceased victim's body where she could still see the outline of the victim's body. Due to the cold elements, [REDACTED] was asked by one of the officers at scene if [REDACTED] would like to sit in the back of the police vehicle with the heat on, which [REDACTED] did. However, once [REDACTED] was in the car, the officer "proceeded to drive to the middle of the accident scene and park right beside the poor [REDACTED] body that I could clearly see the outline of under the small tarp. This was unbearable for me as I was distraught over [REDACTED] death."

POLICIES

It is unfortunate and regrettable that [REDACTED] was brought back to the scene directly beside the deceased victim and re-traumatized in this manner. It is unknown who the officer was who brought [REDACTED] back to the scene in the police vehicle as the member was an RCMP officer and not under the command of SPS. Furthermore, it is unknown what training this member would have received regarding crime scene management and witness management. However, for SPS members, there are several relevant policies that relate to crime scene management and ensuring a trauma-informed approach to witness management.

1. OP 4.13 Crime Scene Management

The purpose of this policy is to provide members with direction to preserve the integrity of a crime or incident scene, in support of collecting evidence to facilitate a full investigation of the incident.

Section 4.1. of the policy states:

The first Member(s) at a crime or incident scene will:

- i. once it is safe to do so, secure the scene until the Patrol Supervisor has arrived;
- ii. clear the area of suspects and ensure injured persons are treated with first aid and removed to medical facilities if applicable;
- iii. hold all witnesses, in accordance with lawful authority, and limit conversation between them;
- iv. hold all suspects, in accordance with lawful authority and keep them separate;
- v. if appropriate, secure the crime scene for the Lower Mainland District Integrated Forensic Identification Services (LMD IFIS) using police barrier tape, ensuring that the barrier tape is secured at a reasonable distance to protect the complete scene and any physical evidence that might be present (both civilians and Members must be kept outside the perimeter, and under no circumstances is anyone to remain inside the crime scene, unless they are clearing the area of suspects, attending to injured persons or preserving perishable evidence);

- vi. request the Dispatcher to notify the Duty Officer and any required specialized resources or units (the Duty Officer will liaise with FLIST and appropriate Investigative Services Bureau (ISB) Section);
- vii. where a scene has been secured for LMD IFIS, Members must not allow any person entry beyond the police barrier until LMD IFIS takes responsibility for the scene;
- viii. advise the specialized resources or unit representative of all the known facts about the crime scene, including all known hazards, the names of those known to have entered the scene, the times entry was made, the areas entered, items touched, and the paths used;
- ix. make notes of all the facts described above, as well as the names of known witnesses or suspects, and advise the investigating team. Advise immediately if important information, such as suspects, those who have entered the scene, the areas entered, the paths used, and any exhibits handled by police; and
- x. remain at the scene until reassigned by the Supervisor of the investigation.

Significantly, section 4.1 (v) directs members to ensure that both civilians and Members are kept outside the perimeter of a crime scene and under no circumstances is anyone to remain inside the crime scene. It appears in this incident a crime scene was not secured by barrier tape and that other members and the complainant were allowed to remain inside the scene.

2. OP 4.36.4 Motor Vehicle Collisions

Section 4.12. of the policy states that the Duty Officer will assume initial command of the collision investigation until relieved by the CIU (Collision Investigation Unit) NCO and will direct members as needed to:

- i. ensure the fatal MVI is investigated using the Major Case Management Model;
- ii. ensure CIU and/or ICARS is called out to attend;
- iii. assist with initial scene response and lockdown;
- iv. divert traffic until Road Safety Section Members are able to assume responsibility;
- v. preserve evidence at scene;
- vi. set up inner and outer perimeters;
- vii. identify witnesses and take preliminary statements;
- viii. keep witnesses at scene;
- ix. assist with identification of the deceased, if ID is not available at scene;
- x. provide NOK notification assistance; and
- xi. ensure the Strategic Communications Section is informed.

Section 4.14. states members attending an MVI where there is a fatality or life altering injuries must consider contacting Victim Services staff to provide support for those involved who may experience significant emotional trauma as a result their involvement.

The key elements of this policy are that members must set up inner and outer perimeters at fatal collisions to keep other members and civilians (which would include witnesses) outside of the perimeter and that members must consider contacting Victim Services to provide support for those who may be traumatized by the incident.

3. OP 4.30.4 Statements – Victims and Witnesses

Trauma-Informed Practices means understanding the prevalence and effects of trauma in all aspects of service delivery and prioritizing the individual's sense of safety, choice, empowerment, and connection. It is grounded in an understanding of and responsiveness to the impact of trauma and emphasizes physical, psychological, and emotional safety. Trauma-Informed Practice means making sure that people feel safe around police and are not re-traumatized by their contact with police.

Section 4.2 of this policy states that members must use trauma-informed practices when obtaining statements from Witnesses and Victims to minimize potentially retraumatizing the person. Where practicable, members should:

- i. use a comfortable, private space for the interview, (e.g., a “soft” interview room);
- ii. offer breaks, water, tissues, etc.;
- iii. use Victim-centered language and open body language;
- iv. avoid asking direct or leading questions;
- v. avoid language that may be perceived as judgmental (e.g., “why didn’t you...”);
- vi. ask about the Victim’s thought processes and feelings before, during, and after the incident;
- vii. avoid asking for a specific chronology of events as this is often difficult for a traumatized person to provide. Rather, ask what they can remember;
- viii. when asking questions that may be perceived negatively by the Victim or Witness (e.g., what a Victim was wearing, or about their alcohol/drug consumption), explain first why the information is relevant; and
- ix. use culturally appropriate language and address any language barriers, such as the need for an interpreter or sign-language interpreter.

Section 4.3 of the policy states that If the Victim or Witness expresses a request to have a Supportive Accompaniment(s) with them during their statement, Members will:

- i. assess the nature of the connection, relationship, or rapport between the Victim or Witness and a potential support person (e.g., whether a requested support person has prior involvement or knowledge of the event or the investigation), and the potential for a support person to be called as a Witness;
- ii. discuss with the support person the interview process and expectations, taking into consideration the support person’s skills, training or experience and ways to mitigate the impact their presence may have on the interview and investigative process;
- iii. make a recommendation to the Victim or Witness the role, benefits, risks, and expectations related to the presence of the support person, and that the Victim or Witness may decide at any point in the process not to include a support person in the interview or ask the support person to leave during the interview;
- iv. ensure the Victim or Witness has an opportunity to ask questions and discuss their preference related to Supportive Accompaniment(s) during the interview; and

- v. document on the file the course of action and the steps taken with regard to Supportive Accompaniment(s) related to the interview, including a synopsis of the discussions required above.

In regard to the complaint, the officer responsible for having the witness inside the inner perimeter of a fatal motor vehicle collision, sitting in a police vehicle right next to the deceased, would be contrary to the spirit and policy of trauma-informed approach that emphasizes physical, psychological, and emotional safety of victims and witnesses.

TRAINING

All SPS Members must complete the provincially mandated training: Trauma-Informed Practice (TIP) Foundations Online Course for Justice, Public Safety, and Anti-Violence Community Sectors in British Columbia. This course is 10 hours of online training encompassing seven learning modules. The goal for police officers in using trauma-informed systems is to avoid re-traumatizing victims, survivors and witnesses and to support their safety, choice, and control in order to promote their recovery and healing.

VEHICLE EQUIPMENT


The Police Board Administrator requested that SPS conduct a review of police equipment in vehicles to maintain the dignity and privacy of victims who pass away on scene. In this case, the complainant advised that the victim appeared to be covered by a small 8' x 4' tarp. A review of the inventory in marked SPS police vehicles was conducted and found that each vehicle has a 10' x 10' tarp, which should be sufficient to cover a deceased person. Additionally, when our own Collision Investigation Unit is operational, the vehicle will have a 12' x 12' portable tent with side walls to provide complete privacy around a body in a public area.

RECOMMENDATION

This report identifies that the police officers involved in the incident were not SPS members, however, the report recommends that the concerns brought forward by the complainant to the OPCC are sufficiently addressed in existing policies, training, and equipment provided to SPS members.

CONCLUSION

Once the Board determines its chosen course of action, the Executive Director will advise the OPCC and the complainant of its decision.

<p>BUREAU APPROVAL</p> <p>Community Policing Bureau</p>	<p>Deputy Chief Mike LeSage</p> 
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Norm Lipinski, OOM, LLB, MBA
Chief Constable



REGULAR

REPORT DATE: March 5, 2025

BOARD MEETING DATE: March 20, 2025

BOARD REPORT # 2025-R010

TO: Surrey Police Board

FROM: Chief Constable

FILE: 60540-20-03

SUBJECT: District 3 Investigative Services Staffing Completion

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the “Board”) receive this report for information.

ISSUE

Surrey Police Service (SPS) officially became the police agency of jurisdiction (POJ) on November 29, 2024. The RCMP’s Surrey Provincial Operational Support Unit (SPOSU) was assigned to provide support to SPS on a declining scale as SPS ramps up operations and staffing across the City. The temporary assistance of the SPOSU is managed by an agreement between the federal and provincial governments.

On November 29, 2024, SPS assumed responsibility for District 1 (City Center) and District 3 (Newton). SPS is the POJ, however, the SPOSU has responsibility for District 2 (Guildford-Fleetwood), District 4 (Cloverdale) and District 5 (South Surrey). The SPOSU also provided some temporary Investigative Services support to District 3.

On March 7, 2025, SPS completed staffing the requisite specialized positions to fully take over all aspects of policing in District 3.

DISCUSSION

Police officers assigned to Investigative Services must have specialized training and expertise to adequately investigate the most complex and serious police files. The complete staffing of District 3 includes officers for the following specialized teams and assignments:

Investigative Services Bureau:

- Special Investigation Team
- Serious Crime Unit
- Organized Crime Unit
- Economic / Cybercrime Team

- Gang Enforcement Team
- Prolific Offender Team
- Surveillance Team

Community Policing Bureau (excluding Frontline):

- Youth Services Team
- Crisis Prevention and Intervention Unit
- District Support Project Team
- Traffic Enforcement & Impaired Driving Team

Staffing of these positions also allows for an expansion of existing teams and capabilities across SPS and will result in expanded responsibilities for city-wide programming, including:

- Youth-related services
- Car 67
- Traffic Enforcement
- Emergency Operations and Planning
- Community engagement
- Other key program areas

These hiring and deployment actions complete the full staffing of SPS Investigative and support functions in District 3. Working with the province, the RCMP SPOSU can therefore withdraw any positions currently assigned to support SPS in District 3.

FINANCIAL IMPLICATIONS

Not applicable.


RESOURCE IMPLICATIONS

Not applicable.

CONCLUSION

With the complete staffing of District 3, SPS will now focus on planning for the next geographic expansion of policing into District 5 (South Surrey). A detailed plan for SPS' assumption of policing responsibilities for District 5 is currently underway. Progress updates will be provided to the Board.

The Chief Constable recommends that the Board receive this report for information.

<p>BUREAU APPROVALS</p> <p>Office of the Chief Constable</p>	<p>Gayle Wlasiuk, Executive Services Manager</p> 
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Norm Lipinski, OOM, LLB, MBA
Chief Constable



REGULAR

REPORT DATE: March 10, 2025

BOARD MEETING DATE: March 20, 2025

BOARD REPORT # 2025-R011

TO: Surrey Police Board

FROM: Chief Constable

FILE: 60540-20-03

SUBJECT: SPS Crisis Intervention and Prevention Unit

RECOMMENDATION

The Chief Constable recommends that the Surrey Police Board (the “Board”) receive this report for information.

ISSUE

The mandate of the Crisis Intervention and Prevention Unit (CIP) is to support frontline members in responding to individuals or situations where mental health or mental health crisis may be a factor.

This may include individuals experiencing mental health challenges that intersect with police, individuals experiencing mental challenges regularly involved in the justice system, or those experiencing mental health related crisis involving police. The CIP also works with the City of Surrey’s support programs and other social service agencies.

DISCUSSION

The objectives and priorities of the CIP are to:

- Support frontline members during calls for service where clients are experiencing mental health crisis.
- Proactively build connections with repeat clients and bridge situations with SPS frontline members.
- Proactively Identify clients who may be escalating, collaborate with partner agencies and engage early.
- Develop practical strategies, ie. initiatives, working groups, tables, with partner agencies that support the CIP mandate and frontline response.
- Proactive community engagement with public, partners and clients to build awareness of the CIP program and to build relationships.

Regular activities of the CIP include:

- Proactive community engagement (stakeholders, tables, presentations, education/training), joint Bylaw initiatives, joint BIA initiatives, etc.
- Community initiated projects/initiatives (based on feedback from stakeholders and community).
- Involuntary admissions and Director's Warrants under the Mental Health Act.
- Supporting SPS Frontline at mental health crisis related calls
- Supporting other SPS Community Partnership initiatives, as prioritized by Unit Insp.

Members assigned to CIP receive specialized training including Trauma Informed Practices, Crisis Intervention and De-escalation, and Crisis Negotiation.

FINANCIAL IMPLICATIONS


Not applicable.

RESOURCE IMPLICATIONS

Not applicable.

CONCLUSION

The mandate and objectives of the CIP directly support SPS' philosophy of a community policing service delivery model. Further information and updates regarding SPS Community Programs will be brought regularly to the Board.

<p>BUREAU APPROVALS</p> <p>Office of the Chief Constable</p>	<p>Gayle Wlasiuk, Executive Services Manager</p> 
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Norm Lipinski, OOM, LLB, MBA
Chief Constable



March 10, 2025
Ref: 676306

Chief Constable Norm Lipinski
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Surrey Police Board
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Dear Chief Constable Lipinski and the Surrey Police Board:

Re: On-going superintendence of the City of Surrey's police model transition

As you are aware, at this stage of the transition, the Surrey Police Service (SPS) is the police agency of jurisdiction (POJ) in the City of Surrey and is supported by temporary transitional assistance from the RCMP Surrey Provincial Operations Support Unit (SPOSU). The current operational model is based on the RCMP and SPS developed Day 1 Resourcing Plan which delineates policing functions, services, and/or geographic responsibilities of the SPS and SPOSU. As part of the planned transition, when the SPS mobilizes to take over additional policing geographies or functions in the City, the RCMP SPOSU will demobilize accordingly.

As the Director of Police Services, it is my statutory responsibility to superintend policing in BC, and specifically to superintend the implementation of the SPS as the City's police model. My office has a key role in SPS' mobilizations as well as RCMP demobilizations.

Similar to SPS becoming the City's POJ, the SPS and the Surrey Police Board (SPB), as appropriate, is required to demonstrate to my office that the SPS has obtained all the resources, equipment, and infrastructure required for each district, geography, or function take-over.

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Following the Policing and Security Branch (PSB) staff's review of reporting provided by the SPS on these matters, and my satisfaction that the SPS has met the requirements, I will inform the Minister of the status of the SPS mobilization, who can then provide notice to the RCMP to, in turn, reduce SPOSU's responsibilities for those services, functions, or geography.

Our teams have connected at the working-level, including a presentation to the Chief Constable's office with a presentation on February 19, 2025, for which Melissa Granum, Executive Director for the SPB was present, to discuss my on-going superintendence and the reporting required from the SPS to transition completion.

Prior to any SPS takeover of additional services, functions, or geography that is currently being policed by the RCMP's SPOSU temporary assistance, I am requesting the SPS to provide information on the following seven items in its mobilization reporting:

1. **Resourcing levels of sworn officers and civilians:** pinpoint the teams standing up to take over functions, number of resources to replace RCMP SPOSU, net new civilian hires and civilians now providing support only to the SPS, and confirmation that all resources are hired and trained.
2. **Available equipment and vehicles:** outline how much equipment is or needs to be procured, arrangements to share equipment, how many vehicles SPS has and how many are still needed, and timelines to procure all equipment and vehicles.
3. **Changes to the accommodation plan:** identify which buildings leased to the SPS will be occupied by the SPS to take-over a district or function.
4. **BC-PRIME timelines to adjust districts:** report on how BC-PRIME timelines are being accounted for in SPS' planning and status of work.
5. **Information management and information technology (IMIT) installation and set up:** record updates to IMIT installation since November 29, 2024, and items required to be completed before district/function take over.
6. **Exhibit/property audits and transfer:** outline outstanding work to be completed between the police agencies, timelines for completion, and status updates.
7. **File audits and transfer:** same as item 6.

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It is likely that some of the seven items above may be specific per district/function while others may be steadily progressing until transition completion. As the joint implementation continues to unfold, additional information may be required to inform PSB's assessment. I ask that our teams continue to work together to identify the most efficient way to report this information as the SPS expands.

The detailed mobilization planning and status report(s) are **due 30 days prior to SPS' take-over date(s)**. Similarly, prior to the SPS becoming POJ, it is expected that the SPB will identify and inform me that it is satisfied that the SPS has what it needs to take-over the district/function identified. As we know the SPB has new members and engagement with the Board will take some time, it will be important that the SPS accounts for connecting with the Board in its processes and timelines when advancing reporting to the Province. It is also critical that the SPS reports to the Province on the completion of any outstanding items identified in the detailed district/function implementation and status reporting prior to SPS take-over.

I am pleased to confirm that the required information was exchanged between the SPS and my office with respect to the SPS' planned take over of identified investigative services in District 3 which include:

- Special Victims Unit,
- Surrey Intimate Partner Violence Unit,
- General Investigations Unit,
- Serious Crime,
- Arson, and
- Economic/Financial/Cyber Crime.

Based on this information and the assessment conducted by PSB staff, I am satisfied that the SPS has met the requirements to assume these investigative services in District 3, effective March 7, 2025.

I look forward to receiving further information from the SPS and the SPB regarding the upcoming planned partial geographic take over of District 5, and future SPS planned mobilizations. If you have any questions or concerns, please contact Christal Engleder, Director of Police Model Transitions, Policing and Security Branch by email: Christal.Engleder@gov.bc.ca or by phone: 604-841-2411.

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Chief Constable Lipinski and Surrey Police Board
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Thank you for your ongoing engagement to provide reporting to my office and work to complete the transition.

Regards,



Glen Lewis
Assistant Deputy Minister
And Director of Police Services
Policing and Security Branch
Ministry of Public Safety and Solicitor General

pc: Jamie Lipp, Deputy Director, Indigenous, Core Policing, and Contract Management
Melissa Granum, Executive Director, Surrey Police Board